



UNITED STATES MARINE CORPS  
Junior Reserve Officers' Training Corps  
Parkview High School  
998 Cole Dr Lilburn, GA 30047  
Phone: 770-806-3897, Fax: 770-931-5621

IN RELY REFER TO:  
5028  
SMI1  
10/08/11

From: Senior Marine Instructor  
To: Parents of all Cadets  
Subj: LILBURN DAZE

**Purpose.** The purpose of this letter is to inform the cadets and parents who plan on attending this detail what is going to be expected of them and what time that they will need to arrive. The event Lilburn Daze is on Friday and Saturday, the 7<sup>th</sup> and 8<sup>th</sup> of October.

**Background.** Parkview MCJROTC has been provided the opportunity to assist in the Lilburn Daze event in which we help local vendors and assist with the various activities that will take place at this event.

**Information.** This event consists of setting up booths and assisting with other activities on Friday and working the booths and cleaning up on Saturday. On Friday we will need as many cadets, as possible to set up from 1500-1900. On Saturday, Cadets in the 1<sup>st</sup> shift will be used to unload and set up booths. Cadets in the 2<sup>nd</sup>-5<sup>th</sup> shifts will work in the MCJROTC booth applying tattoos and picking up trash. The 1<sup>st</sup> shift allows 19 cadets to volunteer while the 2<sup>nd</sup>-5<sup>th</sup> limits six cadets. Please clearly state which dates you are attending.

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**Coordinating Instructions.** Cadets will meet at Lilburn Park in digital utility uniform to participate in the Lilburn Daze event.

1. Time of Arrival: 1500  
Departure for Friday: 1900.
2. A.) Time of Arrival for the 1<sup>st</sup> shift: 0615  
Time of Departure: 0900.
- B.) Time of Arrival for the 2<sup>nd</sup> shift: 0900.  
Time of Departure: 1100.
- C.) Time of Arrival for the 3<sup>rd</sup> shift: 1100.  
Time of Departure: 1300.
- D.) Time of Arrival for the 4<sup>th</sup> shift: 1300.  
Time of Departure: 1500.
- E.) Time of Arrival for the 5<sup>th</sup> shift: 1500.  
Time of Departure: 1700.
- F.) Time of Arrival for the 6<sup>th</sup> Shift: 1700  
Time of Departure: 2000

  
R. Todt  
Maj USMC (Ret)

Subj: Lilburn Daze

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I give \_\_\_\_\_ permission to participate in  
the event dated \_\_\_\_\_.

Cadet Name \_\_\_\_\_ Rank \_\_\_\_\_ Plt \_\_\_\_\_

\_\_\_\_\_ Parent/Guardian Signature